

RESUME

SABA OWAIS

M.A. M.Phil. and M.Ed. with 11 Years of Experience

Mobile: 09410060741/08900649120

Email: sabaowais@gmail.com



CAREER OBJECTIVE

I wish to be a good educator and be able to give my best through hard work, dedication, and constant endeavor to perform better.

PERSONAL SUMMARY

I am an articulate and qualified social science (Geography and Economics) teacher who can effectively communicate with students from diverse backgrounds or varying degrees of ability. I am a committed and dedicated professional with a proven ability to teach, motivate, and direct students to maximum performance by encouraging a positive and energetic environment. I am fully conversant with the subject matter and have experience exploiting technology in the classroom to make the most of the learning experience.

1. WORK EXPERIENCE (11 Years 7 Months)

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| 1.1 HOD Social Science & Social Sciences Teacher
Delhi Public School, Civil Line (CBSE)
Tala Nargi, Aligarh | 6.7 Years | Since 02 April 2018 |
| 1.2 TGT (Social Science)
Three Dots Sewamarg Public School (CBSE)
Aligarh | 17 Month | 19 Oct, 2016-31 Mar, 2018 |
| 1.3 TGT (Social Science)
Three Dots Sewamarg Public School (CBSE)
Aligarh | 12 Month | 06 May 2013-15 May 2014 |
| 1.4 TGT (Social Science)
M.A.S.U Higher Secondary School (CBSE)
Aligarh | 15 Month | 10 Jan. 2012-30 April, 2013 |
| 1.5 TGT (Social Science)
Dharam Samaj (DS) Bal Mandir (CBSE)
Aligarh | 10 Month | 01 Nov. 2009 - 31 Aug 2010 |

KEY COMPETENCIES AND SKILLS

A. Teaching skills and Personal attributes

- ★ We were discussing course objectives, expectations & homework policies with pupils.
- ★ Able to communicate effectively both verbally and in writing.
- ★ Enjoy working with children and young people.
- ★ Can form quick and productive relationships with pupils and staff.
- ★ Able to stay calm in all situations - flexible and adaptable.
- ★ Can assimilate within a department and school quickly and effectively.

B. Professional skills

- ★ We are staying up-to-date with subject knowledge.
- ★ Able to use computer-assisted educational resources.
- ★ Able to teach across all key stages and teach vulnerable students.
- ★ A committed and organized professional carefully handles the diversity of the class.
- ★ Contacting parents to resolve pupils' problems.

2. EDUCATION

2.1 Professional Qualification

- ★ CTET, CBSE, Dec-2022.
- ★ M.Ed. (2020-22), Dr Bhimrao Ambedkar University, Agra
- ★ B. Ed. (2011), Dr Bhimrao Ambedkar University, Agra.
- ★ NTT Training (2009), Anupam Educational Society, Aligarh

2.2 Academic Qualification

- ★ M. Phil in Geography (2009), Aligarh Muslim University, Aligarh.
- ★ M.A. in Geography (2006), Aligarh Muslim University, Aligarh.
- ★ B.A. Hons in Geography (2004), Aligarh Muslim University, Aligarh.
- ★ XIIth (Science) (2001), Aligarh Muslim University, Aligarh.
- ★ Xth (1999), Aligarh Muslim University, Aligarh.

2.3 Computer Knowledge

- Basic knowledge of the Operating Systems of a computer
- Working knowledge of MS Office
- Freehand @ Internet

2.4 Other Responsibilities

- ★ CBSE Spot Evaluation since 2018
- ★ House Warden (Ravi House)
- ★ Coordinator Olympiad

PERSONAL DETAILS

- ★ Date of Birth : January 23, 1984
- ★ Nationality : Indian
- ★ Passport No. : P645811 (18-03-2017)
- ★ Marital Status : Married
- ★ No. of Children : One Daughter (Class-IV)
- ★ Spouses Name : Dr. Nazmul Hussain
- ★ Address : Q. No.01, Qaiser Lodge, Amir Nisha, Civil Line, Aligarh (India)

LINGUISTIC KNOWLEDGE

- English : Reading, Writing and Speaking
- Urdu : Reading, Writing and Speaking (Mother tongue)
- Hindi : Reading, Writing and Speaking
- Bengali : Learning

Personal Interests

- Social work
- Cooking

Psychograph

My strong analytical and logical abilities will be an asset to any organization that values intellect. I am confident in my ability to turn challenges into opportunities, as success begins with the right mindset.

Declaration

I hereby affirm that the details provided above are accurate to the best of my knowledge and belief.

References: will be provided if required

Place: Aligarh (India)

Date: 23 January 2025