***CURRICULUM VITAE***

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**SWETA PRASAD KANWO**

**POKHRIABONG BAZAR; RANI CHOWK**

 **P.O. POKHRIABONG**

 **P.S. SUKHIA POKHRI**

 **DARJEELING-734216**

 **WEST BENGAL**

**OBJECTIVES:**

* **To obtain an academic position in an institution that will foster my personal educational philosophy and management skills and to enhance my passion to engage with the young minds.**
* **To build a long- term career as a teacher in a potion that offers opportunities for career growth.**



***PERSONAL DETAILS :***

**FATHER’S NAME: MADAN PRASAD KANWO**

**MOTHER’S NAME: INDIRA PRASAD KANWO**

**DATE OF BIRTH: 1ST AUGUST 1996**

**PIN CODE: 734216**

**NATIONALITY: INDIAN**

**E. MAIL I.D.:swetaprasad1896@gmail.com**

**PHONE NO.:9800955839**

**LANGUAGES KNOWN:**

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| **LANGUAGES** | **SPEAK** | **READ** | **WRITE** |
| **ENGLISH** |  |  |  |
| **NEPALI** |  |  |  |
| **HINDI** |  |  |  |

**RELIGION: HINDUISM**

**MARITIAL STATUS: UNMARRIED**

**EDUCTIONAL QUALIFICATIONS:**

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| --- | --- | --- | --- | --- |
| **DEGREE** | **SCHOOL/COLLEGE** | **BOARD/UNIVERSITY** | **YEAR OF PASSING** | **% OBTAINED** |
| **B.ED in English** | **Antony B.ED College** | **WBUTTEPA** | **2021** | **86.5%** |
| **Post-Graduation****M.A.in English** | **Salesian College** | **N.B.U** | **2018** | **50.8%** |
| **Graduation****English Honours** | **Salesian College****Sonada Campus** | **N.B.U.** | **2016** | **50.38%** |
| **12th Higher Secondary** | **St. Anthony’s Convent School** | **ISC** | **2013** | **63.25%** |
| **10th Secondary** | **St. Milarepa Academy** | **ICSE** | **2011** | **55.66%** |
| **M.A in Psychology** | **Sikkim University** | **IGNOU** | **Pursuing…** | **-** |

***ADDITIONAL QUALIFICATIONS*:**

* BASIC KNOWLEDGE IN COMPUTER WITH “B” GRADE
* CERTIFICATE COURSE IN TRAVEL AND TOURISM MANAGEMENT WITH “B’ GRADE
* DIPLOMA AND ADVANCE – DIPLOMA IN TRAVEL AND TOURISM MANAGEMENT WITH “A+”

***WORK EXPERIENCE***

* ONE AND HALF YEARS OF EXPERIENCE IN ; BANSBOTAY; RIMBICK (PRIVATE SCHOOL)
* ONE MONTH TRANIEE IN HOTEL SHAMBALA (DARJEELING)
* ONE MONTH TRANIEE IN SALAMANDER TOUR AND TRAVEL.
* WORKED TWO YEARS IN PRIVATE SCHOOL IN SENIOR CELL.[CICSE COUNCIL]
* WORKING IN PRIVATE SCHOOL [ CBSE COUNCIL]

***HOBBIES***

Travelling, interacting with new people, cooking, indoor and outdoor activities.

***SKILLS & RESPONSIBILITIES***

* Handling Curriculum preparation, arrangements of activities in school.
* Excellent communication and written skills as well as ability to explain the text.
* Ability to plan collect material and deliver the lessons in the class.
* Capacity to arrange the competitions and assess the performance of the students.
* Ability to interact with the children effectively so they can learn quickly.
* Inspiring the students to learn the new things and by doing so shaping their future according to their interest.
* Arranging meetings with parents and discussing the development of the children
* Completed several CBSE trainings.

***STRENGTH***

* Self-motivated
* Positive attitude
* Performance Oriented
* Looking for challenge
* Very much competitive
* Quick grasping ability
* Enjoys working in a team

***DECLARATION*:**

**I hereby declare that all the above information furnished are true to the best of my knowledge and is correct testimonial to my qualification.**

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**Signature**