

COVER LETTER

Biswajit Mandal

Email : supbismandal27@gmail.com

Contact No : 7001407804

01-30-2025

BALUPUR, Balupur Poddar Para, Balupur, West Bengal 732205, India

Dear Principal,

I'm applying for a PGT Chemistry position at your School. Based on the posted description, I'm confident that I am fully qualified for the position and will be a strong addition to your team. I would appreciate a job interview at your earliest convenience.

Please find my resume attached.

I can be reached at the number above or at my email address.

Sincerely,

Biswajit Mandal

Biswajit Mandal

Vill + PO - Balupur, PS - Ratua, Dist - Malda, Pin - 732205, West Bengal

Contact No : 7001407804

Email : supbismandal27@gmail.com



➔ Career Objective

Seek to work in a setting that will dare me extra at the same time as allowing me to add to the sustained enlargement and achievement of the organization.

➔ Academic Details

- **M.Sc In Chemistry (Organic), Atal Bihari Vajpayee Vishwavidyalaya , Chhattisgarh**
68.38%
2021
- **B.Sc Hons in Chemistry, University of Kalyani, West Bengal**
50%
2015
- **Higher Secondary, WBCHSE**
57.2%
2009
- **Madhyamik, WBBSE**
61.8%
2007
- **Advance diploma in information technology, NBCE**
83%
2016
- **B.ed, WBUTTEPA, West Bengal**
74.5%
2018

➔ Work Experience

- **NCSM(Under gov project)**
Neet/Jee Mains Teacher
Sep 2021 - Mar 2022
Role : Teacher for Chemistry
- **Sahabajpur Abasik Mission**
Mission Teacher
Jun 2015 - Aug 2016
Role : Mission Teacher For Chemistry
- **Jeevan Deep Public School, Nawada,Bihar(CBSE Board)**
PGT Teacher
Apr 2022 - Apr 2023
Role : PGT teacher for Subject Chemistry
- **Open Mind World School(Formely Open Minds A Birla School),Giridih, Jharkhand**

PGT

May 2023 - till date

Role : PGT Chemistry from Class 9 to 12 only Chemistry expert

- **CBSE**

Examiner

Mar 2024 - Mar 2024

Role : As an examiner of class 12th Chemistry

➡ Field of Interest

- Reading, Traveling, Music, Writting, Sports, Collecting

➡ Skills

- Communication, Leadership, Time management, Team Work, Writing

➡ Industrial Exposure

Industrial Visit at:

- Junior Chemist at Himadri speciality chemical ltd, Total experience 2years 2months

➡ Achievements

- State PTET qualified (WB Year 2022), Bihar Stet Paper 1 and Paper 2 qualified.

➡ Curricular Activities

Co-Curricular

- House Incharge

Extra-Curricular

- Science exhibition Head

➡ Strength

- Active Listening, Honesty, Communicating, Strong work ethic

➡ Hobbies

- Learning Language, Travel, Sports, Reading, Listening to Music

➡ Declaration

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date : 09/07/2024

Place : Malda

Biswajit Mandal

(Biswajit Mandal)